

Section	Requirement	Applicant Input	Included	Notes
Owner Info	Owner Name			
Owner Info	Email			
Owner Info	Phone			
Property	Lot / Block			
Property	Street Address			
Contractor	Contractor Name			
Contractor	Contractor Contact			
Project	Project Type			
Project	Square Footage			Min 1,000 sq ft
Project	Building Height			Max 32 ft
Project	Accessory Structure			Only one allowed
Timeline	Start Date			
Timeline	Completion Date			≤ 12 months
Materials	Roof Material			Fire-resistant required
Materials	Siding Material			
Materials	Colors			
Foundation	Finish			Must match structure
Fence	Fence Details			Max 6 ft
Propane	Tank Location			
Propane	Screening			
Fire Pit	Location & Size			36" max, 25 ft setback
Compliance	Setbacks Shown			35'/25'/15'
Compliance	No Temp Structures			
Compliance	One Accessory Structure			
Compliance	Construction ≤ 12 months			
Docs	Site Plan			Required
Docs	Elevation Drawings (4 views)			Required
Docs	Floor Plans			
Docs	Landscape Plan (including fill dirt and gradient)			If disturbed

Docs	County Permit			Required
Docs	ARC Fee (\$300)			Required
Certification	Agreement Signed			
Certification	Date			